

Committee(s): Board of Governors of the City of London School	Date(s): 19 June 2012	Item no.
Subject: Risk Register 2012	Public	
Report of: The Headmaster	For Decision	
<p>Summary</p> <p>The School’s Risk Register has been reformatted in accordance with the City’s new Risk Management Framework and the current register is attached.</p> <p>The School does not currently have any “red risks” – i.e. risks that are unlikely to be acceptable and which require constant monitoring and further mitigation. There are a total of 7 “amber risks” and 4 “green risks” which will appropriately monitored. Two risks have been “downgraded” since the register was last approved by Governors and a further risk has been deleted.</p> <p>Recommendation</p> <p>Governors are asked to review and, if thought fit, approve the School’s current risk register.</p>		

Background

1. The School’s senior staff regularly review the various risks which the School faces and their potential consequences. They consider ways in which these risks can be mitigated and allocate responsibility for each of them to particular members of staff.
2. The School’s risk register was last reviewed and approved by the Board of Governors at their meeting on 11 October 2011.
3. Since the School’s Risk Register was last approved by the Board of Governors, the Audit and Risk Management Committee has agreed a revised Risk Management Framework which is contained within the Risk Management Handbook. A primary objective of the new framework was

to create change to encourage a risk management culture which supports the effective and consistent management, reporting and escalation of risk.

4. The new framework introduces a new format for risk registers which is standard across the City Corporation and which assists with the management of risk at both a departmental and corporate level.
5. The risk assessment process combines an evaluation of impact and likelihood to generate a risk status of red (high), amber (medium) or green (low). The following principles are recommended in considering risks and their mitigating actions:
 - a) Red risks are unlikely to be acceptable, requiring constant monitoring and further mitigation.
 - b) Amber risks require monitoring at least quarterly and consideration should be given to further mitigation
 - c) Green risks require less frequent monitoring, opportunities to improve efficiency through less stringent mitigating actions may be considered.

Overview of Current Risk Register

6. The current risk register contains no red risks, 7 amber risks and 4 green risks. All risks are monitored regularly with particular attention paid to the amber risks. The School believes that it has taken all practical steps to mitigate the possible adverse consequences of these risks.
7. Compared with the register approved by the Board of Governors on 11 October 2011 the main changes are:
 - i) **Risk 6 – prolonged and widespread economic downturn**

This has been down graded from a red to an amber risk. This is because although the economic situation remains uncertain the School has, in recent years, not experienced major problems with either recruitment or retention despite adverse economic conditions. In particular, at this point in time the School is confident that the budgeted number of pupils for the 2012/13 academic year – i.e. 911 – will be achieved. This situation will be kept very carefully under review by the Director of Finance who is the “risk owner”.

ii) **Risk 7 – industrial action interfering with smooth running of the School**

This has been down graded from an amber to a green risk. This is because (i) a new pension agreement has been reached for teaching staff and (ii) only relatively small numbers of teaching and support staff participated in the last day of industrial action on 30 November 2011 and the contingency arrangements employed by the School worked very effectively. This situation will be kept very carefully under review by the Headmaster who is the “risk owner”.

iii) **Deleted Risk – the possible construction of River Park pavilions immediately outside the School**

This has been deleted from the risk register because the River Park project will not be proceeding.

Conclusion

8. In consultation with the City Corporation’s Audit and Risk Management team the School’s Risk Register has been reformatted in accordance with the City Corporation’s new Risk Management Framework and Governors are asked to review and, if thought fit, approve the current Risk Register.